



*This form is for tracking items sold at the specific event (not online) and should be tallied separately to allow us to appropriately budget items sold for future events. You are encouraged to send a copy of the Money Tally Sheet form (that you will be turning into the PTSA treasurer for reimbursement) to include with this form to send to the event lead.*

<b>Person Completing Form:</b>		<b>Date Completed:</b>	
<b>Your Email Address:</b>		<b>Phone Number:</b>	
<b>Name of Event:</b>			
<b>Event Date/Time #1:</b>		<b>Total Dollars:</b>	\$
<b>Item #1:</b>		<b>Quantity Sold:</b>	
<b>Item #2:</b>		<b>Quantity Sold:</b>	
<b>Item #3:</b>		<b>Quantity Sold:</b>	
<b>Item #4:</b>		<b>Quantity Sold:</b>	
<b>Event Date/Time #2:</b>		<b>Total Dollars:</b>	\$
<b>Item #1:</b>		<b>Quantity Sold:</b>	
<b>Item #2:</b>		<b>Quantity Sold:</b>	
<b>Item #3:</b>		<b>Quantity Sold:</b>	
<b>Item #4:</b>		<b>Quantity Sold:</b>	
<b>Event Date/Time #2:</b>		<b>Total Dollars:</b>	\$
<b>Item #1:</b>		<b>Quantity Sold:</b>	
<b>Item #2:</b>		<b>Quantity Sold:</b>	
<b>Item #3:</b>		<b>Quantity Sold:</b>	
<b>Item #4:</b>		<b>Quantity Sold:</b>	
<b>Notes From Events</b>			

